



# Weaverville Fire District

POST OFFICE BOX 447, WEAVERVILLE, CALIFORNIA 96093 (530) 623-6156

## MINUTES

### WEAVERVILLE FIRE PROTECTION DISTRICT

Regular Meeting – April 4, 2017

- I. **CALL TO ORDER:** The Regular Meeting of the Weaverville Fire Protection District was called to order by Chairman, George Owen at 0959 hours. Commissioners present: Bill Britton, Mike Williams, Arden Potter, and Larry Helsley. Others present: Chief Todd Corbett, Firefighter Jon Gier, and Administrative Officer Serena Brown
- II. **CONSENT AGENDA:** All matters listed under Consent Agenda are considered routine by the board and will be enacted by one vote. If discussion is desired, that item will be removed from the consent Agenda and will be considered separately.
  - a. Approve Regular Meeting Minutes March
  - b. Approve Warrant List/Check List and Journal Entries  
**MSC Helsley and Britton to approve as presented**
- III. **ACTION ITEMS:**
  - a. Discussion/Action – Reimbursement for purchase of new office furniture – Administrative Officer Brown explained that she purchased new furniture for her office and asked the board to reimburse her the cost. She stated that the purchase was made prior to Board approval due to a great deal being offered online for a limited time.  
**MSC Williams and Potter to reimburse Administrative Clerk Brown for the cost of the furniture that was already purchased and to purchase an additional needed piece at the best price obtainable.**
  - b. Discussion/Action – Purchase of Utility Boxes for 2016 Chevy (2101). Chief Corbett explained that there is just not enough storage in the pick-up compared to the old SUV. Commissioner Britton agreed that more storage is needed and strongly recommend that the board make the purchase.  
**MSC Williams and Britton to purchase utility boxes for the 2016 Chevy.**
  - c. Discussion/Action – Consolidate Trinity County accounts/funds into one. Administrative Officer Brown explained that there is no long a need for the District to have multiple funds with the County. Consolidating to one fund will decrease paperwork and make tracking the money easier.  
**MSC Helsley and Williams to consolidate our Trinity County funds into one general fund.**
- IV. **DEPARTMENT AND BUSINESS REPORTS**
  - a. Hazardous Reduction Progress Report: Chief Corbett reported that we are still waiting on the rain to stop, and the work is building up. We will also start cleaning around fire hydrants.
  - b. Fire Chief's Report: Chief Corbett reported that the old Ford Expedition has been sold. He has been working on a plan-check of the new hospital clinic.
  - c. Fire Department Report: The Firefighters have been busy... they visited the high school for career day, had a preschool visit, and did training on the propane prop. There will be a live fire training at the end

of the month. The volunteers have offered to contribute \$20,000 matching funds for a new water tender. The board however doesn't think that the District needs a brand-new Water Tender. Jon's dad Cary has donated hours to fix up Engine #7 and it is running great.

- d. Sleeper Program Report: Spring cleaning and maintenance is happening on both stations.
- e. Committee Reports
  - i. Recruitment Committee: (Britton, Helsley, Corbett) Chief Corbett stated that WFD now has a YouTube channel and Instagram account to accompany our Facebook site and website.
  - ii. Collections Committee: (Owen, S. Brown) We have sent out a few bills
  - iii. Contract Committee: (Williams, Britton, S. Brown) No report
  - iv. Budget/Financial Committee: (Helsley, Potter, Corbett, Kormeier, S. Brown) We are gearing up for next fiscal year meetings
  - v. Policy Committee: (Williams, Britton, S. Brown) No report
- f. Director Reports: None

V. PUBLIC COMMENT: None

VI. CORRESPONDENCE: None

VII. ADJOURNMENT: There being no further business, the meeting was adjourned at 1045 hours

  
George Owen, Chairman

  
Serena Brown, Administrative Officer